



Shelter Ambassador Role Description

POSITION SUMMARY

Hours: Tuesday, Wednesday & Thursday: 1-5pm; Friday: 1-6pm; Saturday: 10am-3pm

The Shelter Ambassador role is appropriate for those who are unable to commit to a fixed schedule. This role does not require hands-on training, but volunteers must attend orientation and complete any necessary paperwork and waivers before doing their shift. Read the full description, essential functions and required qualifications below.

ESSENTIAL FUNCTIONS:

- Cleaning animal spaces
- Laundry
- Sweeping and mopping public spaces
- Washing and putting away dishes
- Feeding Animals (only during feeding time; must ask for supervision from staff members)
- Restocking animal bedding & treat supplies
- Retail organizing
- Trash Pickup
- Animal Socializing
- Communicating with staff members about any animal behaviors you have encountered that may be of concern
- Other responsibilities as directed

Skills Needed:

- Ability to stand and walk for long periods of time
- Comfortable handling cleaning agents and organic matter
- Ability to follow directions
- Friendly and warm personality
- Must complete application and any additional paperwork

****All animal care volunteers MUST comply with NCAL's confidentiality policy****

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